DEX IT GLOBAL
Delivering Excellence
(Formerly known as NSEIT Limited)

Shikhar Scheduling Portal

The Shikhar Scheduling Portal streamlines the process of organizing and managing exam scheduling for candidates.

It provides features such as exam slot allocation, venue assignment, and ensuring smooth and efficient coordination of exam conduction logistics.

User Roles

- State SPOC
- Client SPOC
- HO Admin
- Regional Manager's
- Super Admin.

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Key Features

Master Data Management by HO Admin
Master Uploads (State, District, User, ITI (Industrial Training Institute), Candidate)

ITI Venue Mapping by State SPOC
State SPOC users, upon login, upload the Venue and Venue Date Batch Mapping master for their respective state and perform the mapping of ITI venues.

Client Approval of ITI Mapping
Upon completion of ITI venue mapping by State SPOC, the CLIENT SPOC reviews and either approves or rejects the mapping. Rejected mappings are rescheduled by State SPOC.

Exam Scheduling Initiation by HO Admin
After successful approval of ITI mapping by the CLIENT SPOC, the HO Admin initiates the exam scheduling process.
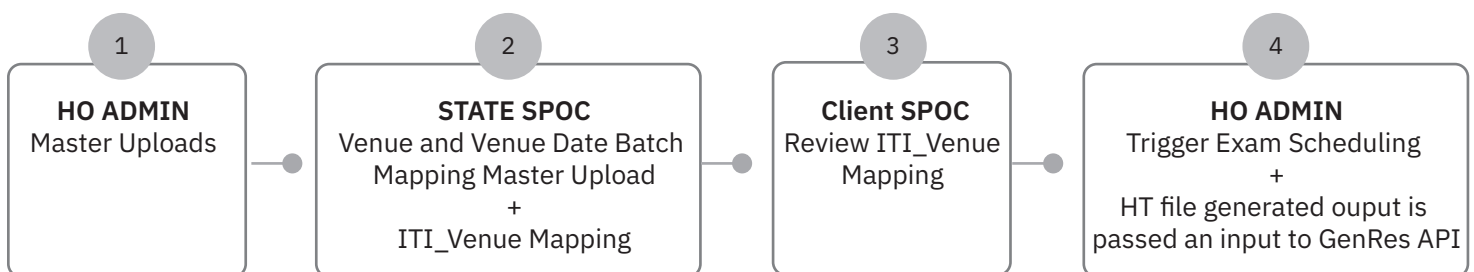
HT File Generation Post Exam Scheduling
Upon completion of the exam scheduling process, the system generates an HT file output. The generated HT file is then passed an input to the Client system via API.

Benefits

✓ The Shikhar Scheduling Portal offers a user-friendly interface and a structured workflow to facilitate the efficient organization and management of exam schedules.

✓ By adopting the automated approach over manual scheduling (as done in past through excel and its formulas) it leads to eradicated errors and improved accuracy and also streamlines processes, leading to minimized resource utilization and time efficiency.

✓ With its comprehensive features and user roles, the system ensures smooth coordination among stakeholders, ultimately enhancing the overall exam conduction process.

✓ The system offers comprehensive dashboard reports to provide real-time visibility into the status and progress of ITI venue mapping and exam slot allocation of candidates.

Process Flow

1

HO ADMIN
Master Uploads

2

STATE SPOC
Venue and Venue Date Batch Mapping Master Upload
+
ITI_Venue Mapping

3

Client SPOC
Review ITI_Venue Mapping

4

HO ADMIN
Trigger Exam Scheduling
+
HT file generated ouput is passed an input to GenRes API

Long Term Focus

1. Augmentation of Candidate Data – currently handled offline for Master Upload data.
2. Rescheduling of Candidates via system.
3. Handling of HT format output generated as an input via API directly between systems.
4. Data flushing for each new drive (currently executed via Prod Team).